

Pratt School of Information

Operational Action Plan 23/24

Pratt Institute School of Information

Last Updated: June 14, 2024

Recommended by the Faculty Council and approved by the SI Dean on September 7, 2023.

Overview

In December 2015, the Faculty Council adopted a [new set of goals for the School](#), and in April 2017 a set of indicators and targets that could be used to measure the extent to which the goals were being met. Each has received minor revisions each year since they were adopted. The purpose of the Annual Assessment Report is to assess the extent to which the School's goals are being met and identify opportunities for improvement. This evaluative work informs the Operational Action Plan for the 2023/2024 academic year which aims to drive improvement to the programs and school through ensuring that schools goals are addressed.

Action Plan

While all tasks are expected to be completed during the 23/24 academic year, priority flags are assigned such that should unforeseen events occur and plans are disrupted, tasks with "High" priority should take precedence over tasks with lower priority.

Key: Action Item is complete / Action Item is in-progress / Action Item is canceled / Action Item moved to plan for next academic year

Initiative	In response to indicator	Task	Who Responsible In order of most responsible to least	Expected Delivery	Priority	Actual Delivery / Outcome / Update
Curriculum Initiative <i>Major Impact:</i> Goal #1 and 2	1.2 Percent of courses and major curricular components (e.g., degrees, certificates, concentrations, student-learning outcomes) have been reviewed for quality in the past six years. Target: 100% Actual: nearly 100%	1) While all degrees and courses have been reviewed for quality in the last six years (except for Advanced Certificate in DH), need to review curriculum last reviewed in 2017.	Chair of School Curriculum Committee, School Curriculum Committee, Dean	May 2024	Medium	Complete.
		2) Complete review/revision of MSLIS core curriculum and learning outcomes that began last AY.	LIS program review task force, Curriculum Committee, Dean	May 2024	High	Complete - revised LIS core curriculum is being rolled-out for Fall 2024.

		3) Undertake review/revision of MSDAV core curriculum in light of opportunities for improvement, especially with respect to statistical knowledge and skills.	DAV program coordinator, Curriculum Committee, Dean, Assistant Dean	May 2024	Low	Complete - revisions to MS DAV core curriculum completed.
	<p>1.10 <i>There is a complete and up-to-date mapping of courses to program learning outcomes</i></p> <p>Target: Yes Actual: Yes</p>	The mappings of courses to program-learning outcomes are from year 2020, which needs regular updating in order to continue being up-to-date.	Dean	May 2023	Low	<p>Updating complete. Dean will update twice per year after meeting of CC (after fall and spring semesters)</p>
Teaching Initiative Major Impact: Goal #3	<p>1.9 <i>Percent of sections are taught by full-time faculty</i></p> <p>Target: >50% Actual: 39.73%</p>	4) Hire replacement for faculty line occupied by Debbie Rabina (LIS/academic libraries/etc). Also, search for faculty as part of Institute-wide Cluster search.	Leanne Bowler (search chair), Search Committee, Dean	May 2024	High	Complete - Hired 2 faculty in the Cluster search; however, failed search for Rabina line; will need to try again with more expansive job description in the fall.
	<p>1.7 <i>Percent of responses have an average rating of 3.0 or higher (on a 4.0 scale) on course evaluations for the following questions:</i> "The content of the course was consistent with the syllabus"; "This course improved my understanding of the subject matter"; "I would recommend this course to another student";</p> <p>3.3 <i>Percent of responses have an average rating of 3.0 or higher (on a 4.0 scale) on course</i></p>	5) Targeted interventions to improve teaching.	Dean, Assistant Dean	May 2024	High	Complete.

	<p><i>evaluations for the following questions: "The instructor presented the subject matter clearly"; "The instructor utilized class time well"; "The instructor promoted a constructive classroom climate"; "I would recommend this instructor to another student"</i></p> <p>Target: 100% (7x) Actual: 96%, 96%, 85%, 95%, 91%, 96%, 91%</p>					
<p>Interactional Initiative</p> <p><i>Major impact: Goal #4</i></p>	<p><i>4.4 Minimum number of study abroad courses offered every academic year</i></p> <p>Target: 1 Actual: 0</p>	<p>6) Offer "Artist Archives: Rome/New York" (INFO 697) during Spring Break 2024 taught by Cristina Pattuelli.</p>	Cristina Pattuelli, Dean	March 2024	Medium	Complete - course ran in Spring '24.
		<p>7) Explore additional options for international study (e.g., other student communities, other models)</p>	Dean, Faculty Council	May 2023	Low	Complete. Notified faculty that Pratt space in Rome is available May-July if there is a course or other need there. Discussed COIL (Collaborative Online International Learning) and opportunity to do it with other iSchools. Discussed student response to 2017 survey which identified Western Europe as the most favored place for study abroad among the student community. Discussed other international study opportunities for students.

<p>Extra- curricular Initiative</p> <p><i>Major Impact: Goal #4</i></p>	<p>4.5 Minimum number of events are offered by SI office and student groups per academic year</p> <p>Target: 50 Actual: 59</p>	<p>8) Post COVID, the student group activity is much lower than pre-COVID (e.g., in 19/20 there were 151 events, which was a year cut short), compared to this past year with 59 events. Discuss ways to improve at FC, or decide that this is simply the new norm. SI Office bring back faculty speakeasy series to provide more extracurricular events.</p>	<p>Dean, Faculty Council, Assistant Director of Academic Programs</p>	<p>May 2024</p>	<p>Medium</p>	<p>Complete. SI office brought back Faculty Speakeasies organized by Meredith Brull to increase extracurricular activities for students. Hosted event to re-ignite PEMP. SI will continue to support student groups through doing extracurricular events and reignite student groups when needed.</p>
<p>Accreditation Initiative</p> <p><i>Major Impact: Goal #11</i></p>	<p>11.15 Participate responsively to accreditation needs and produce high-quality information for accrediting bodies.</p> <p>Target: Yes Actual: Yes</p>	<p>9) Produce self-study for ALA accreditation with ERP visit planned for Sept. 23-24, 2024. Draft Self-Study is due May 26, 2024.</p> <p>10) Dean continue co-chairing Standard I of Middle States Accreditation for Pratt. Meet with external panel as needed.</p>	<p>ALA Accreditation Task Force, Dean</p>	<p>May 2024</p>	<p>High</p>	<p>Complete. ALA Self-Study draft is complete, and MSCHE external review panel was completed.</p>
<p>Forward-looking Initiative</p> <p><i>Major Impact: Goal #1</i></p>	<p><i>Goal 1: To offer a current, forward-looking, and high-quality curriculum that supports academic inquiry and student learning.</i></p>	<p>11) As the current Strategic Plan 2019-2024 is in year 5 of 5 and nearing its end, it is necessary to begin the process of devising what are the next long-term steps for SI. In order to do so, undertake a Vision, Mission and Goals revision this AY, thus enabling Strategic Planning to occur soon thereafter (pending Institute plans). Develop plan for doing so and execute.</p>	<p>Dean, Faculty Council</p>	<p>May 2024</p>	<p>Medium</p>	<p>Complete. Plan developed and implemented.. Vision, Mission, Goals and Indicators revised to go into effect on July 1.</p>

<p>Industry partnerships & courses</p> <p>Major Impact: Goal #4</p>	<p><i>4.1 Minimum number of courses per semester (fall and spring) include projects with external partners</i></p> <p>Target: 5 and 5 Actual: 12 and 10</p>	<p>12) Explore models and potentially develop guidelines for industry partnerships with courses (e.g., what is called a sponsored studio elsewhere at the Institute).</p>	<p>Dean, Faculty Council</p>	<p>May 2024</p>	<p>Medium</p>	<p>Postponed. Following an initial meeting with Vice Provost for Research Allison Druin and Jon Otis from School of Design in January '24 FC meeting to inform further development work, the FC decided to postpone to allow new Vice Provost to weigh-in.</p>
<p>Wellness Initiative</p> <p>Major Impact: Goal #6</p>	<p><i>6.6 The School supports the success of student wellness initiatives</i></p> <p>Target: Yes Actual: Yes</p>	<p>13) Work with RWW office (Student Services) to bring back Yoga to PMC. Connect Prof. Kannabiran to yoga opportunities.</p>	<p>Dean, Prof. Kannabiran</p>	<p>December 2023</p>	<p>Medium</p>	<p>Complete - Prof. Kannabiran has been offering Yoga on Monday and Wednesday evenings in the fall.</p>
<p>Mentorship Initiative</p> <p>Major Impact: Goal #7</p>	<p><i>Goal 7. To cultivate qualified faculty members who engage in high-quality research, participate in scholarly activities, and/or are experts in their field of practice.</i></p>	<p>14) Support a mentorship initiative in partnership with Provost Office</p>	<p>Dean, Provost Office staff</p>	<p>May 2024</p>	<p>Medium</p>	<p>Complete - SI faculty are mentors and being mentored through Provost program.</p> <p>Also Pratt joined National Center for Faculty Development and Diversity (NCFDD) which provides faculty professional development resources.</p>
<p>Alignment Initiative</p> <p>Major Impact: Goal #3</p>	<p><i>3.2 Percent of sections have a class size of 6-18 students</i></p> <p>Target: 100% Actual: 88.88%</p>	<p>15) For spring '24 and fall '24 schedule development, ensure that sections are adequate (not too many so as needing to cancel courses or have very small class sections), but not too full to cause student panic about not being able to get into classes that they want.</p>	<p>Assistant Dean, Dean</p>	<p>April 2024</p>	<p>Medium</p>	<p>Complete - Undertaken for Spring '24 and Fall '24 schedule development.</p>

<p>Climate Initiative</p> <p>Major Impact: Goal #10</p>	<p><i>Goal 10. To provide excellent facilities and resources that support our mission and practice environmental sustainability</i></p>	<p>16) Explore ways for SI to be involved with NY Climate Exchange on Governors Island</p>	<p>Dean, Faculty</p>	<p>May 2024</p>	<p>Low</p>	<p>Complete. Added a monthly Faculty Council agenda item to have updates from SI faculty on committees for that project: Nancy Smith and Leanne Bowler.</p>
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