

# Pratt School of Information

## Space+Technology Committee: Plan AY 23/24

Updated: August 29, 2024

*Recommended by the SI Space and Technology Committee and approved by the SI Dean on October 30, 2023.*

Key: Items highlighted in **light yellow** are expected to be completed fiscal year 23/24 (July 1, 2023 to June 30, 2024). Items in **green** have been completed. Items in **red** are postponed. Items in **grey** are canceled. Note that **software** required on computers is maintained through the [SI Technology in the Classroom](#) doc.

Appendix: [PMC Floorplan](#)

Space	Need	Plan to address	Cost	Priority	Due Date	Actual
PMC 606	Room blinds are in poor condition and are failing to operate as designed.	Replace blinds [Rolled-over from last year's plan; added to Facilities conditions report.]	Unknown	High	Fall '23	Complete - Blinds replaced in Sept. '23
	Room AV switch sometimes fails after being powered-on for awhile	Upgrade AV switch	Unknown	Medium	Jan. 16, '24	Complete - new AV switch installed.
PMC 609	7x 28" iMacs are getting old (3 are from 2017, 4 are from 2019, all but 2 have expired warranties that expire on May 23, 2024).	After survey to instructors of PMC 609, the computers are of low interest, and there is more interest in white boards and cork boards on wall. Therefore, remove all student machines with tables except one	~ \$7,000 (1 Mac Studio Display, 1 ProDisplay XDR); PMC IT already has 2 MacStudios that can be used	Medium	Jan. 16, '24	Complete. 2 Mac Studios installed. Excess computer and desks removed. 2 new white boards installed.

		near instructor workstation. Replace instructor and single student machine with MacStudio (which IT already has), student machine with 32" Pro Display XLR, and instructor machine with 27" Studio Display.				
	Room blinds are in poor condition and are failing to operate as designed.	Replace blinds [Rollover from last year's plan; added to Facilities conditions report.]	Unknown	High	Fall '23	Complete - Blinds replaced in Oct. '23
	AV switch laptop connection is not working - fix it	Fix AV switch	Unknown	High	Jan. 17, 24	Complete. While the AV switch was not replaced, the existing one was made to function correctly.
PMC 612	21.5" inch iMacs were purchased in March 2020, and have reached the end of their warranty	Plan for replacement				
PMC 604c	New FT Faculty still needs desk and chair (using classroom furniture currently)	Purchase and instal desk and chair	See below	High	Summer '23	Complete - new Knoll furniture installed for all faculty in office..
	Room needs a paint job, however, facilities says that if painted shelves	Replace shelving, paint office, fix floors, replace divider	Knoll furniture is \$8,450.	Medium	Summer '24	Added to Facilities conditions report. Dividers purchased and installed.

	cannot be brought back. However, need shelves for book storage. Office can use modernization, such as new desks, replacing the divider, etc.					Room painted and floors sanded down in Summer 24. Ordered shelves; expected install Sept. 24.
PMC 602	School of Information is expected to bring in 2 new FT faculty for fall '24, however, there are no additional office spaces at SI.	Develop a plan to accommodate 2 additional FT faculty.	\$8,500 for replacement tables for 705a; mobile elements needed for Conservation Lab cost TBD; new office furniture request of \$6,300 made for FY 24/25	High	June 30, 2024	Complete - Office setup for 3 new FT faculty in 602. Conservation Lab course is being held in 705A, with a closet space established in 602.
PMC 607	The HVAC duct rattles and get complaints from faculty using the room.	Fix the rattling of the HVAC duct. [Rolled-over from last year's plan; added to Facilities conditions report.]	TBD	High	May 2024	Added to facilities condition report last AY. Was not fixed last AY. Added to this year's conditions report.
PMC 608b	Look at Apple Airplay. It is working with the desktop?	Check AirPlay and instructor machine	–	High	Nov. '24	Checked and it is working on 11/6 with instructor machine. Note that to use laptop, have to connect to "Pratt Institute" (not "Pratt Secure"). Clarified this on the instructions in the room.
PMC 214	AV issues - sound issues, really quiet. Airplay is not always working.		TBD		Jan. 17, '24	Complete. AV switch, amp, and speakers were replaced. Apple

						AirPlay is working correctly, and have clarified in the instructions that need to be connected to "Pratt Secure" in order to use.
PMC 712	Could not get the sound to work.	Check if the sound is working.	–	High	Nov. '24	Confirmed it is working on 11/6.
PMC 604	In general, space poorly supports faculty meeting with advisees or others because of shared office spaces.	Investigate options for supporting faculty advisement of students.	Unknown	Medium	--	Many advisement sessions are happening on Zoom, so may be less of an issue currently.
PMC 613	Additional rare books donated is creating a crowded space in the back of the room	Implement some shelving to organize materials	0 (repurposed existing shelving)	Medium	Dec. '23	Complete - shelving installed in 613 and materials reorganized.
PMC 705A	The blackout shades limit the light in the room, and some of the blind cords are failing.	Replace blinds with non-blackout blinds		Low	June '24	Blinds replaced in Dec. '23.
InfoLounge	The SI Strategic Plan has called for for the greening of Pratt Manhattan Center, but has not been a recent advance in this action item (#21).	Install Biophilic designs into the InfoLounge which are made of preserved moss, which doesn't require light or water.		Low	March '24	Installed.

518	Need for Windows computers for GIS classes / ArcGIS	Go in 50% on new computers for PMC 518		Medium	June '24	Complete in Summer '24.
General	It would be good to have access to an Owl for meetings in rooms other than 610 and 214	Buy and circulate a "floater Owl."		Low	December '23	Complete Dec. 1.
General	The radiators do not seem to be working in some rooms, like 609 and 602	Ask facilities to fix radiators		Medium	Jan. 24	Complete. Jan. '24 (contract plumbers came in to address an issue that affected a section of the south part of the building)
General	In effort to provide latest technology to students, provide latest AR/VR hardware for use in AR/VR course	Purchase Apple Vision Pro		Medium	March '24	Complete
General	Little rooms on 7th floor (707a and 707b) are very popular - they are always booked. Very useful for remote classes.	Explore option for creating more rooms like 707a and 707b.	Unknown	Medium	–	
General	While light switches allow you to control fluorescent lamps pointed up and down, faculty want to be able to turn off lights near the	Add additional light switches to allow more control of lighting. Fluorescent lights are inefficient and obsolete, and brightness cannot	TBD	Low	--	Jan '18: Described need to architects (Kliment Halsband Architects) and Pratt facilities dept.

	projected image while maintaining some lighting away from the projected image.	be controlled, and should be replaced with LED lights.				
General	Noise from the 7th floor because lack of insulation is distracting during classes. Sometimes, debris falls from the ceiling.	Cocciolo will describe this issue to the architect.	TBD	Low	--	Jan '18: Described need to architects (Kliment Halsband Architects) and Pratt facilities dept, and again in Dec. 2018. Suggested that furniture on wheels could help address the problem.
PMC 6 General	PMC 6 can be overheated or overcooled in the "swing season," resulting in complaints from students, faculty and staff.	Study and address heating and cooling issues on the floor.	Unknown	High	TBD	Issue brought to Chief Facilities Officer, March 2018. Because the system is old and runs on either hot or cold water, it is going to be a problem in the "swing season."
PMC Basement	~180 count record boxes are difficult to access	Devise a permanent solution at PMC or send to off-site storage	TBD	Medium	TBD	